

**City of La Verne**  
**UTILITY USERS TAX REMITTANCE FORM**

Name of Utility Service Provider: \_\_\_\_\_

Name of Billing Agent (if any): \_\_\_\_\_

Type of Utility Service(s): \_\_\_\_\_

*[Gas; electricity; wired or wireless telecommunications; conferencing; text messages; private communication services. Direct sellers of prepaid wireless should remit UUT separately from postpaid wireless - Rev. and Tax. Code §42010(f)(3) effective January 1, 2016.*

Company FEIN No.: \_\_\_\_\_ Gas and Electricity rate: 6%  
Telecom rate: 5.75%  
Prepaid wireless rate effective 1-1-2016: 5.5%  
Certain exempt customers (See Sec. 3.10.030): 3%

Tax Period Covered\*: \_\_\_\_\_ Remitted by ACH: \_\_\_\_\_

*The information provided herein will be maintained as confidential under Rev. and Tax. Code §7284.6.*

Gross Charges: \$ \_\_\_\_\_

Deductions: \$ \_\_\_\_\_  
*[Bad Debt, Exempt Accounts]*

Non-standard Adjustments\*\* : \$ \_\_\_\_\_

Net Taxable Charges: \$ \_\_\_\_\_

Tax Applied - All Utilities (7%) \_\_\_\_\_ %

Penalties: \$ \_\_\_\_\_

Interest: \$ \_\_\_\_\_

Total Remittance: \$ \_\_\_\_\_

Remit to:       ATTN: CASHIER  
                  CITY OF LA VERNE  
                  360 "D" Street  
                  La Verne, CA 91750

Please note that payment must be received by the City by no later than the twentieth (20<sup>th</sup>) day of the following month (due date). Penalties (15%) and interest will be imposed on delinquent payments.

\*Please prepare a separate remittance form for each tax period; do not combine tax periods.  
\*\*Please describe any non-standard adjustments (*Note: do not reduce your UUT remittance to adjust for over-collection of the tax from customers. Per ordinance, such adjustments require prior City approval*):

\_\_\_\_\_  
\_\_\_\_\_

I declare, under penalty of perjury, that to the best of my knowledge and belief the statements herein, and any attachments hereto, are true and correct.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

Phone: \_\_\_\_\_ Print Name/Title : \_\_\_\_\_